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NATIONAL PHOTOGRAPHIC INTERPRETATION CENTER

NPIC NOTICE  
NO. 10-36-6

SECURITY  
6 March 1968

DESIGNATION OF [ ] SAFETY OFFICERS

1. Effective immediately [ ] is designated [ ]  
Safety Officer and will be responsible for the following functions:

- a. Supervising safety programs for NPIC.
- b. Making periodic inspections of NPIC's building and grounds to assure compliance with safety practices.
- c. Reporting to appropriate officials unsafe practices and deviations from safety requirements noted within NPIC.
- d. Investigating all accidents including fires as soon as practicable after they occur and furnishing to appropriate authority copies of accident reports for all injuries to NPIC personnel while on duty, and all accidents which involve NPIC vehicles including those which occur on property occupied or controlled by NPIC.

2. [ ] is designated as NPIC Chemical Safety Officer, and will be responsible for those matters pertaining to chemical safety procedures and use of toxic chemicals within [ ]. Deviations from chemical safety requirements noted by [ ] will be reported by him to the Building Safety Officer for appropriate action.

GROUP 1  
Excluded from automatic  
downgrading and declassification

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3. All NPIC employees are responsible for:
  - a. Notifying the Building Safety Officer of all personal, vehicular, or other accidents which:
    - (1) Result in injury to or involve NPIC personnel while on duty,
    - (2) Occur on property occupied or controlled by NPIC, or,
    - (3) Involve NPIC property.
  - b. Complying with safety requirements and practices.



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Deputy Director

Distribution: No. 3

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